**Communities 4 Families**

# Meeting Minutes

# June 16, 2021 – Zoom meeting

**Present:** Roselyn Advincula, Carmen Court, Emma Fineblit,Genny Funk-Unrau, Gerri Gregory, Jennifer Protudjer, Cathy Seitz, Tamara Opar, Fran Obail, Nancy (Bookmates)

**Regrets**: Gabriela Galli, Karen Howgate, Anne Sikora, Jennifer DeFehr

**Staff Present:** Katherine Pulak, Corrie Monk

**Chairing this meeting:** Emma Fineblit

1. **Welcome and Introductions**
2. **Consent Agenda**

* Approval of Agenda
* Approval of Minutes of May 19, 2021
* **First/Genny, Second/Carmen, Approved by all.**

1. Financial update

* Genny reported that the Klinic audit is not completed, therefore she cannot bring report on deferred revenue or if there is a deficit. She will bring forward a formal budget after the audit.

1. **Staff and Committee Reports and Plans** 
   * **Executive Committee**
     + Confirmation of Emma Fineblit as Executive Committee Co-Chair.
       - **First/Carmen, Second/Genny, Approved by all**

* **Literacy Committee** – has not met in some time and may need revitalizing.
* **Resource Committee**
  + - The committee met to review the grant applications and make recommendations to the Executive.
    - this committee will need new members and a new chairperson (who will sit on the Executive).

**Staff updates**

* + - Held a workshops: Tapping into Resiliency through Storytelling workshop WGM PD date about Virtual Outdoor Play
    - Corrie Monk has begun as the new coordinator, and is busy learning about C4F activities and processes. Together with the staff, the TRC Calls to Action are being reviewed and a communication strategy is being drafted. Also reviewing EDI, developmental domains and coalition history.
    - Amna is in her new role as Training Coordinator and working on developing a C4F presentation, and specific programming for Dads.

1. **Farewell to Ingrid Follow Up**

* Genny shared photos of the painting that was commissioned for Ingrid’s farewell.

**6.Ad Hoc Transition Committee**

* Corrie will be contacting current and former C4F Coalition members to see who may be interested in being part of a Transition Committee tasked with guiding and supporting the “next steps” as Corrie works to design a future entity.
* Along with the Minutes, Corrie will send C4F Committee Terms of Reference and a recruitment message for the Resource and Transition committees.

1. **Networking, Emerging Issues, and/or Announcements**

* **Tamara:** Summer Reading library program has begun. Special kits with stickers are being distributed through schools and local libraries.
* **Nancy:** Bookmates has 1 funded workshop per coalition per year. C4F typically books a workshop in November on an early years literacy topic. A new offering is Sharing Stories, Sharing Diversity.
* **Fran:** Wolseley Family Place is open for basic needs with all programming shifted to online.

1. **Next C4F Meeting**

**September 15, 2021 @ 1:30 pm**

*Minute Taker: Corrie Monk*